8 September 2016

C/Col Joe Bagodonuts
1941 Main Street
Anytown, CA 98765

Major Tim Albert
CIA2016 Project Officer
101 John Glenn Drive
Concord, CA 94520

Dear Sir,

I am very excited about serving as the Cadet Commander for the CA International Airshow 2016. I would be honored if you would review my qualifications and experience, detailed in the resume that I have attached, and consider me for this important leadership opportunity.

For 35 years this award-winning airshow has provided its attendees with some of the most exciting aerial entertainment found in Central California; headline performances by the USAF Thunderbirds, the USN Blue Angels as well as various Flight Demonstration Teams (F-22A, F-16) and international air forces. Additionally, having raised over $8M in donations for local charity organizations demonstrates the commitment that the Airshow has to the betterment of the community. What a great venue for cadets of our organization to put the Core Value of Volunteer Service into practice during the past five years!

As the Cadet Commander I will ensure that CAP's airshow support mission is executed with the highest level of effectiveness, that our organization is represented with the highest level of professionalism, and that our members who volunteer their time for this event will gain the greatest possible satisfaction - both from a job well done and from having served as part of a highly-effective team...and realizing that they had fun while doing so!

CAP has afforded me many important leadership opportunities over the last six years and yet I consider the opportunity to serve as the Cadet Commander at the CA International Airshow will be one of the highlights. I am prepared to give this opportunity my best and believe that my resume supports that I have the demonstrated ability to lead the successful completion of this airshow support mission. I thank you in advance for your consideration.

Sincerely,

JOE BAGODONUTS, C/Col, CAP
Spaatz Composite Squadron 75