CADET COMMAND STAFF POSITIONS AVAILABLE

Position	**Suggested Minimum Rank**
ELEMENT LEADER Element leader is the entry-level leadership position on the cadet staff. Their key responsibility is to assist the flight commander and flight sergeant by taking charge of the members of an element (4 or 5 cadets, on average). Although the element leader occupies the lowest rung in the cadet chain of command, their job is incredibly important because they are the first person basic cadets should turn to for guidance.	C/A1C
FLIGHT SERGEANT The flight sergeant is the direct, hands-on leader who helps the flight commander motivate and train the cadets in a flight. On average, flight sergeants will lead 8 to 15 cadets, including 2 to 4 element leaders. Their main area of concern is the leadership laboratory. Flight sergeants teach in-ranks cadets the basics of cadet life: drill, wear of the uniform, customs and courtesies, and physical fitness. Although flight sergeant is an entry-level leadership position, this cadet needs to be responsible and resourceful enough to take complete charge of the flight in the flight commander's absence.	C/SSgt
FIRST SERGEANT Holding the most prestigious and challenging position available to a cadet NCO, the cadet first sergeant's role is a varied one. The "shirt" is expected to be a master trainer, a great motivator, a fair referee, a just disciplinarian, and an aide-de-camp to the cadet commander.	C/MSgt
FLIGHT COMMANDER The cadet flight commander leads a flight of 8 to 15 cadets. It is the first cadet position to have significant managerial and oversight responsibilities, as the flight commander supervises and mentors a flight sergeant and 2 to 4 element leaders. Having developed some basic instructional skills, flight commanders are called on to teach almost any cadet-related topic. As commanders, they set goals and develop training plans for the flight, informally counsel cadets and formally evaluate their leadership skills. As officers, flight commanders serve on the squadron's leadership team, working with the cadet commander and other officers to grow the squadron. In short, the flight commander creates the conditions necessary for the flight to succeed.	C/2d Lt
CADET DEPUTY COMMANDER Cadet deputy commander is a challenging position partly because it can be so ambiguous. The deputy is the commander's right hand, but each commander will use their deputy in a different way. There is no universal job description for deputy. Traditionally, the deputy manages cadet operations and acts as commander when the commander is absent. Additionally, the deputy is usually the cadet next in line to become cadet commander, so this cadet will need to learn the cadet commander's job as well.	C/1st Lt
CADET COMMANDER Cadet command is the ultimate challenge for a cadet officer. It is an enormous test of leadership skill, especially one's ability to articulate a vision and point all cadets toward meaningful goals. The position stands at the epicenter of the squadron: The	C/Capt

cadet commander is the most visible cadet, a role model for the entire cadet corps, and the liaison between the senior staff and the cadet staff.	
EXECUTIVE OFFICER The cadet executive officer is the member of the command staff who manages the mission support functions of the cadet corps. The position exists with the assumption that the squadron has a handful of cadets managing support functions (i.e.: Supply, Leadership, Aerospace, Emergency Services, Public Affairs, Safety, etc.) that for span of control reasons require a cadet officer to supervise on behalf of the cadet commander.	C/1st Lt

CADET SUPPORT STAFF POSITIONS AVAILABLE

LEADERSHIP OFFICER The cadet leadership officer instructs cadets in leadership topics and leads or supervises leadership activities.	C/2d Lt
AEROSPACE OFFICER OR NCO OR AIRMAN The cadet aerospace officer instructs cadets in aerospace topics and leads or supervises aerospace activities.	C/2d Lt or C/SSgt or C/A1C
EMERGENCY SERVICES OFFICER OR NCO OR AIRMAN Assist the senior staff in training cadets in emergency services. Assist the senior staff in developing emergency services plans.	C/2d Lt or C/SSgt or C/A1C
FINANCE NCO OR AIRMAN Assist the finance officer by collecting and recording payment of squadron dues, if the squadron has a dues program.	C/SSgt or C/A1C
PERSONNEL NCO OR AIRMAN Assist the personnel officer by taking attendance. Organize sign-up rosters for special cadet activities. Maintain the squadron bulletin board.	C/SSgt or C/A1C
SAFETY OFFICER OR NCO Assist the safety officer in presenting monthly safety briefings. Assist the safety officer in conducting operational risk management (ORM) reviews during special events and when in the field.	C/2d Lt or C/SSgt
SUPPLY NCO OR AIRMAN Assist the supply officer in outfitting cadets with uniforms and equipment. Monitor inventory of chevrons, ribbons, and other items in the “squadron BX,” (base exchange or supply box).	C/SSgt or C/A1C
CADET WEBMASTER Assist the senior staff in maintaining the unit website. Assist cadets in accessing E-Services. Provide technical support to seniors and cadets.	C/A1C
CADET PUBLIC AFFAIRS OFFICER OR NCO Assist the senior staff with documenting unit activities through the use of print and electronic media through photography, videography and new article submissions.	C/2d Lt or C/SSgt